

OVERVIEW & SCRUTINY WORK PROGRAMME 2015/16

	*Scrutiny Indicator	Requested by	Purpose of Report (Responsible Officer/ Member)	Expected Outcome
2015				
22 JULY (ANDOVER)				
Risk Management Annual Report (briefing note)	2	Committee	To consider the Annual Report (Principal Auditor)	To comment on the report
Equalities Scheme (briefing note)	2	Committee	To monitor and review performance. (Corporate Director)	To comment and make recommendations as appropriate
Grants Review (full report)	2	Committee	To monitor and review performance. (Head of Community & Leisure)	To comment and make recommendations as appropriate
Annual Review of Corporate Action Plan (full report)	2	Committee	To receive an update on the Key Performance Indicators (Performance Manager)	To consider and make recommendations as appropriate
Annual Review – Complaints (full report)	2	Officers	To review the complaints received (Complaints and Improvement Officer)	To consider and make recommendations as appropriate
Appointment to Review of Council Tax Support Task and Finish Panel	3	Committee	To appoint members to the Review of Council Tax Support Task and Finish Panel (Cllr Lynn)	To set up the panel
14 AUGUST – AWAY DAY				
9 SEPTEMBER (ROMSEY)				
Outcomes from the Away Day	3	Committee	To consider the outcomes of the Away Day (Cllr Lynn)	To make recommendations as appropriate
Community Safety Panel Report (Provisional)	3	Committee	To receive the final report (Cllr Bundy)	To comment and make rec's as appropriate

* Scrutiny Indicator Key:

1 : Holding to Account	2 : Performance Management	3 : Policy Review	4 : Policy Development	5 : External Security
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Test Valley Borough Council – Overview and Scrutiny Committee – 22 July 2015

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7 OCTOBER (ANDOVER)				
Annual Audit Report (full report)	2	Committee	To receive the report	To comment and make recommendations as appropriate
Planning Policy (members role in its development) (full report)	4	Committee	To recover an update on progress (Head of Planning Policy and Transport)	To comment and make recommendations
Andover Vision Manager	5	Committee	Presentation by the Andover Town Centre Manager.	To comment on the presentation
4 NOVEMBER (ANDOVER)				
Draft Budget Fees and Charges (full report)	4	Committee	To consider the draft Budget Panel report (Cllr Finlay)	Comment and make recommendations as appropriate.
A Competitive Local Economy – Phase 2 (full report)	4	Committee	To consider the proposals and results from the review. (Cllr Hamilton)	To comment and make recommendations as appropriate.
Budget Panel Report on Draft Budget (full report)	1	Committee	To consider the draft budget (Cllr Finlay)	To make recommendations as appropriate.
2016				
16 JANUARY (ROMSEY)				
Budget Strategy Update (full report)	1	Committee	To consider final budget proposals (Cllr Finlay)	To comment and make recommendations as appropriate
17 FEBRUARY (ANDOVER)				
Romsey Future Update (round table discussion)	4	Committee	To receive an update on progress (Corporate Director)	To consider progress to date
Test Valley Partnership Annual Review (briefing note)	1 & 5	Committee	Review how partnership working (James Moody)	To consider and make recommendations as appropriate.
Andover Levy (briefing note)	2	Committee	To review the levy (Accountancy Manager)	To consider and make recommendations as appropriate
16 MARCH (ROMSEY)				
Affordable Housing Update (briefing note)	3	Committee	To receive an update on progress (Head of Housing)	To comment and make recommendations as appropriate
OSCOM Report (start) (full report)	2	Committee	To consider the OSCOM Annual Report (Cllr Lynn)	To consider and make recommendations as appropriate
Presentation on local policing (briefing note)	5	Committee	To receive a presentation by the Chief Inspector	To comment on the presentation

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13 APRIL (ROMSEY)				
Draft OSCOM Annual Report (full report)	2	Committee	Report of the Chairman and Lead Members (Cllr Lynn)	To comment on the draft report
Review of Council Tax Support (full report)	3	Committee	To receive an update on progress (Head of Revenues)	To comment and make recommendations as appropriate.
10 MAY (ANDOVER)				
Andover Vision (full report)	3	Committee	To receive an update on progress (Chief Executive)	To comment and make recommendations as appropriate
Safeguarding Children & Vulnerable Adults (full report)	3	Committee	To review progress against the Action Plan (Dave Tasker)	To consider and make recommendations as appropriate
Final OSCOM Annual Report (full report)	2	Committee	To review the final version (Chairman)	To approve the final report
Update on Recycling (briefing note)	2	Committee	To receive an update on progress (Head of Environmental Services)	To review progress
8 JUNE (ANDOVER)				
Risk Management Report (briefing note)	2	Committee	To consider the Annual Report (Principal Auditor)	To comment on the report
TBC				
Annual Review of Partnership and Shared Services	2	Committee	To receive an update on progress (Corporate Director)	Comment on the proposals and make recommendations

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